THE HOUSING AUTHORITY OF THE CITY OF DANBURY
Main Office:
Location: 2 Mill Ridge Road, Danbury, CT 06810
Danbury, CT 06811
203-744-2500 Tel
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CAROLYN SISTRUNK, EXECUTIVE DIRECTOR

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, COMMISSIONER
STANLEY WATKINS, COMMISSIONER
JAMES ZEH, RESIDENT COMMISSIONER

MINUTES OF THE HOUSING AUTHORITY OF THE CITY OF DANBURY

REGULAR MEETING
BOARD OF COMMISSIONERS
AUGUST 16, 2012

COMMISSIONERS PRESENT:

Domenico Chieffalo
Raymond Yamin
Stan Watkins
Commissioner Zeh (Excused)

STAFF PRESENT:
M. Carolyn Sistrunk
Michael Dapolite
Jackie Elam
Kathy Quallen
Estela Francis

ATTENDEES:
Rose Morrison
Ruth Hoggard

CALL TO ORDER - The Regular Meeting of the Board of Commissioners for the HACD was called to order at 5:31 PM at Eden Drive Danbury, Connecticut 06810. Upon motion by Commissioner Watkins, seconded by Commissioner Yamin, the meeting was called to order.

PUBLIC COMMENTS – NONE

APPROVAL OF JUNE, 2012 REGULAR MEETING
Upon motion by Commissioner Watkins, seconded by Commissioner Yamin, the meeting was called to order.
CITY WIDE RESIDENT LEADERSHIP COUNCIL REPORT: Ms. Hoggard reported that the Resident Council is focused upon the Memorandum of Understanding with the Housing Authority and related policies and procedures.

AUTHORITY MANAGEMENT REPORT: the HACD’s Executive Director reviewed the Operational Recovery Agreement and Redevelopment Progress for August, 2012.

FINANCIAL OPERATING STATEMENT: The financial statement for the July 2012 with the operating period was unanimously accepted by the Board of Commissioners. The financial statement included check register for all invoices over $25,000 in accordance with the Recovery Agreement. The CFO also reviewed the PHAS financial and management projections for July, 2012.

RESOLUTIONS AND INFORMATIONAL ITEMS

A. RESOLUTION 1012 authorizes the Executive Director to set its Passbook Savings Rate at 0%, effective October 1, 2012. Upon motion by Commissioner Watkins, seconded by Commissioner Yamin, the resolution was unanimously adopted.

B. RESOLUTION 1013 authorizes the Executive Director to approve and implement the proposed amendments to the language of its Admissions & Continued Occupancy Policy, specifically relating to Annual Income Exclusions as a result of the amendment of 24 CFR 5.609, effective immediately. Upon motion by Commissioner Watkins, seconded by Commissioner Yamin, the resolution was unanimously adopted.

C. INFORMATIONAL ITEM- 2012 UTILITY SCHEDULE AND ANALYSIS

CHAIRMAN'S REPORT – NONE

NEW BUSINESS - The Senior Picnic is to be held August 28, 2012, Hatters Park.

ADJOURNMENT The adjournment (5:46 PM) of the Regular Meeting of the Board of Commissioners for the HACD was unanimously approved upon motion by Commissioner Yamin and seconded by Commissioner Watkins.
MINUTES OF THE HACD CORP
REGULAR MEETING
BOARD OF COMMISSIONERS
AUGUST 16, 2012

COMMISSIONERS PRESENT:

Domenico Chieffalo
Raymond Yamin
Stan Watkins
Commissioner Zeh (Excused)

STAFF PRESENT:
M. Carolyn Sistrunk
Michael Dapolite
Jackie Elam
Kathy Quallen
Estela Francis

ATTENDEES:
Rose Morrison
Ruth Hoggard

CALL TO ORDER - The Regular Meeting of the Board of Commissioners for the HACD CORP was called to order at 5:47 PM at Eden Drive Danbury, Connecticut 06810. Upon motion by Commissioner Watkins, seconded by Commissioner Yamin, the meeting was called to order.

PUBLIC COMMENTS – NONE

APPROVAL OF JULY, 2012 REGULAR MEETING
Upon motion by Commissioner Watkins, seconded by Commissioner Yamin, the meeting was called to order.
CITY WIDE RESIDENT LEADERSHIP COUNCIL REPORT: Ms. Hoggard reported that the Resident Council is focused upon the Memorandum of Understanding with the Housing Authority and related policies and procedures.

AUTHORITY MANAGEMENT REPORT: the HACD CORP’s Executive Director reviewed the Operational Recovery Agreement and Redevelopment Progress for July, 2012.

FINANCIAL OPERATING STATEMENT: The financial statement for the July 2012 with the operating period was unanimously accepted by the Board of Commissioners. The financial statement included check register for all invoices over $25,000 in accordance with the Recovery Agreement. The CFO also reviewed the PHAS financial and management projections for July, 2012.

RESOLUTIONS AND INFORMATIONAL ITEMS

A. RESOLUTION 151 authorizes the Executive Director to set its Passbook Savings Rate at 0%, effective October 1, 2012. Upon motion by Commissioner Watkins, seconded by Commissioner Yamin, the resolution was unanimously adopted.

B. RESOLUTION 152 authorizes the Executive Director to approve and implement the proposed amendments to the language of its Admissions & Continued Occupancy Policy, specifically relating to Annual Income Exclusions as a result of the amendment of 24 CFR 5.609, effective immediately. Upon motion by Commissioner Watkins, seconded by Commissioner Yamin, the resolution was unanimously adopted.

C. INFORMATIONAL ITEM- 2012 UTILITY SCHEDULE AND ANALYSIS

CHAIRMAN’S REPORT – NONE

NEW BUSINESS - The Senior Picnic is to be held August 28, 2012, Hatters Park.

ADJOURNMENT The adjournment (6:02) of the Regular Meeting of the Board of Commissioners for the HACD CORP was unanimously approved upon motion by Commissioner Yamin and seconded by Commissioner Watkins.
MINUTES OF DHA CORP
REGULAR MEETING
BOARD OF COMMISSIONERS
August 16, 2012

COMMISSIONERS PRESENT:

Domenico Chieffalo
Raymond Yamin
Stan Watkins
Commissioner Zeh (Excused)

STAFF PRESENT:
M. Carolyn Sistrunk
Michael Dapolite
Jackie Elam
Kathy Quallen
Estela Francis

ATTENDEES:
Rose Morrison
Ruth Hoggard

CALL TO ORDER - The Regular Meeting of the Board of Commissioners for DHA CORP was called to order at 6:02 PM at Eden Drive Danbury, Connecticut 06810. Upon motion by Commissioner Watkins, seconded by Commissioner Yamin, the meeting was called to order.

PUBLIC COMMENTS - NONE

APPROVAL OF JULY, 2012 REGULAR MEETING
Upon motion by Commissioner Watkins, seconded by Commissioner Yamin, the meeting was called to order.
CITY WIDE RESIDENT LEADERSHIP COUNCIL REPORT: Ms. Hoggard reported that the Resident Council is focused upon the Memorandum of Understanding with the Housing Authority and related policies and procedures.

AUTHORITY MANAGEMENT REPORT: DHA CORP’s Executive Director reviewed the Operational Recovery Agreement and Redevelopment Progress for July, 2012.

FINANCIAL OPERATING STATEMENT: The financial statement for the July 2012 with the operating period was unanimously accepted by the Board of Commissioners. The financial statement included check register for all invoices over $25,000 in accordance with the Recovery Agreement. The CFO also reviewed the PHAS financial and management projections for July, 2012.

RESOLUTIONS AND INFORMATIONAL ITEMS

A. RESOLUTION 161 authorizes the Executive Director to approve and implement the proposed amendments to the language of its Admissions & Continued Occupancy Policy, specifically relating to Annual Income Exclusions as a result of the amendment of 24 CFR 5.609, effective immediately. Upon motion by Commissioner Watkins, seconded by Commissioner Yamin, the resolution was unanimously adopted

B. INFORMATIONAL ITEM- 2012 UTILITY SCHEDULE AND ANALYSIS

CHAIRMAN’S REPORT – NONE

NEW BUSINESS- The Senior Picnic is to be held August 28, 2012, Hatters Park.

ADJOURNMENT The adjournment (6:09 PM) of the Regular Meeting of the Board of Commissioners for DHA CORPDHA CORP was unanimously approved upon motion by Commissioner Yamin and seconded by Commissioner Watkins.