



THE HOUSING AUTHORITY OF THE CITY OF DANBURY

**DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, VICE CHAIRMAN
STANLEY WATKINS, TREASURER
JAMES ZEH, COMMISSIONER
PAUL ESTEFAN, COMMISSIONER**

CAROLYN SISTRUNK, EXECUTIVE DIRECTOR

MINUTES OF THE BOARD OF COMMISSIONERS

REGULAR MEETING

JULY 18, 2013

LAUREL GARDENS

COMMISSIONERS PRESENT:

Dom Chieffalo
Raymond Yamin
Stan Watkins
Paul Estefan
Jim Zeh (Absent)

GENERAL COUNSEL PRESENT

Kim Nolan General Counsel

STAFF PRESENT:

M. Carolyn Sistrunk
Michael Dapolite
Jackie Elam
Kathy Quallen

ATTENDEES:

Rose Morrison
Ruth Hoggard
Lynn Taborsak
Susan Fuciletti



CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the Housing Authority of the City of Danbury was called to order at 5:36 pm. at Laurel Gardens, Main 385 Street, Danbury, Connecticut 06810. Upon motion by Commissioner Estefan and a second by Commissioner Yamin.

PUBLIC COMMENTS: Ms Lynn Taborsak inquired into the status of Ives Manor applicant .The query has been referred to Ives Manor's Property Manager

APPROVAL OF MINUTES: The Minutes of the July 18, 2013 Regular BOC meeting were unanimously approved upon motion by Commissioner Estefan and seconded by Commissioner Yamin.

CITY WIDE RESIDENT LEADERSHIP COUNCIL REPORT: Ms Hoggard reported that Council activity continues with a focus upon increasing membership.

AUTHORITY MANAGEMENT REPORT: the HACD's Executive Director reviewed the major projects for June, 2013. HACD Asset managers reviewed HCV and Public Housing Results

FINANCIAL OPERATING STATEMENT: The financial statement for May, 2013 was reviewed by CFO.

PHAS INDICTORS REPORT: May, 2013 PHAS Indictors report was reviewed by CFO.

CHECK REGISTER: May, 2013 Check Register for all expenditures over \$25,000 was reviewed by CFO.

R E S O L U T I O N S

- A. Resolution 1078** authorizes the Executive Director to develop and submit a Replacement Housing Plan to the Department of Housing and Urban Development. Upon motion by Commissioner Estefan and a second by Commissioner Yamin, the resolution was unanimously adopted.

- B. Resolution 1079** authorizes the Executive Director to submit to the Department of Housing And Urban Development the HACD's Fiscal Year 2014 and Five Year 2014-2018 Agency Plan inclusive of all public hearing comments. Upon motion by Commissioner Estefan and a second by Commissioner Yamin, the resolution was unanimously adopted.

- C. Resolution 1080** authorizes the Executive Director to submit the Annual Progress Report to the U.S. Department of Housing & Urban Development for Shelter Plus



Care Grant CT0003C1E051104, for the reporting year April 1, 2012 through April 30, 2013. Upon motion by Commissioner Yamin and a second by Commissioner Watkins, the resolution was unanimously adopted.

D. Resolution 1081 authorizes the Executive Director to submit the Annual Progress Report to the U.S. Department of Housing & Urban Development for Shelter Plus Care Grant CT0128C1E051103, for the reporting year March 18, 2012 through April 17, 2013. Upon motion by Commissioner Yamin and a second by Commissioner Estefan, the resolution was unanimously adopted.

E. Resolution 1082 authorizes the Executive Director to submit the State Elderly Certification and Tenant Rent Roll to the Department of Economic & Community Development, as required, to request Rental Assistance Payments for Glen Apartments and Crosby Manor in the amount of thirty nine thousand twelve dollars (\$39,012.00) for the period of July 1, 2013 through June 30, 2014. Upon motion by Commissioner Watkins and a second by Commissioner Estefan, the resolution was unanimously adopted.

IX CHAIRMAN'S REPORT- NONE

X. NEW BUSINESS

XI. ADJOURNMENT - Upon motion by Commissioner Yamin and a second by Commissioner Estefan, the Regular Meeting of the Housing Authority of the City of Danbury was adjourned.





DHA HOUSING CORP

**DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, VICE CHAIRMAN
STANLEY WATKINS, TREASURER
JAMES ZEH, COMMISSIONER
PAUL ESTEFAN, COMMISSIONER**

CAROLYN SISTRUNK, EXECUTIVE DIRECTOR

**MINUTES OF THE BOARD OF COMMISSIONERS
REGULAR MEETING
JULY 18, 2013
LAUREL GARDENS**

COMMISSIONERS PRESENT:

Dom Chieffalo
Raymond Yamin
Stan Watkins
Paul Estefan
Jim Zeh (Absent)

GENERAL COUNSEL PRESENT

Kim Nolan General Counsel

STAFF PRESENT:

M. Carolyn Sistrunk
Michael Dapolite
Jackie Elam
Kathy Quallen

ATTENDEES:

Rose Morrison
Ruth Hoggard

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the DHA HOUSING CORP was called to order at 5:52 pm. at Laurel Gardens, Main 385 Street,



Danbury, Connecticut 06810. Upon motion by Commissioner Watkins and a second by Commissioner Estefan.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES: The Minutes of the July 18, 2013 Regular BOC meeting were unanimously approved upon motion by Commissioner Estefan and seconded by Commissioner Watkins.

CITY WIDE RESIDENT LEADERSHIP COUNCIL REPORT: Ms Hoggard reported that Council activity continues with a focus upon increasing membership.

AUTHORITY MANAGEMENT REPORT: the HACD's Executive Director reviewed the major projects for June, 2013. HACD Asset managers reviewed HCV and Public Housing Results

FINANCIAL OPERATING STATEMENT: The financial statement for May, 2013 was reviewed by CFO.

PHAS INDICTORS REPORT: May, 2013 PHAS Indictors report was reviewed by CFO.

CHECK REGISTER: May, 2013 Check Register for all expenditures over \$25,000 was reviewed by CFO.

RESOLUTIONS - NONE

IX CHAIRMAN'S REPORT- NONE

X. NEW BUSINESS

XI. ADJOURNMENT - Upon motion by Commissioner Watkins and a second by Commissioner Estefan, the Regular Meeting of the DHA HOUSING CORP was adjourned.





HACD CORP

DOMENICO CHIEFFALO, CHAIRMAN
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MINUTES OF THE BOARD OF COMMISSIONERS

REGULAR MEETING
JULY 18, 2013
LAUREL GARDENS

COMMISSIONERS PRESENT:

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Jim Zeh (Absent)

GENERAL COUNSEL PRESENT

Kim Nolan General Counsel

STAFF PRESENT:

M. Carolyn Sistrunk
Michael Dapolite
Jackie Elam
Kathy Quallen

ATTENDEES:

Rose Morrison
Ruth Hoggard

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the HACD CORP was called to order at 6:01 pm. at Laurel Gardens, Main 385 Street, Danbury, Connecticut 06810. Upon motion by Commissioner Watkins and a second by Commissioner Yamin.



PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES: The Minutes of the July 18, 2013 Regular BOC meeting were unanimously approved upon motion by Commissioner Estefan and seconded by Commissioner Watkins.

CITY WIDE RESIDENT LEADERSHIP COUNCIL REPORT: Ms Hoggard reported that Council activity continues with a focus upon increasing membership.

AUTHORITY MANAGEMENT REPORT: the HACD's Executive Director reviewed the major projects for June, 2013. HACD Asset managers reviewed HCV and Public Housing Results

FINANCIAL OPERATING STATEMENT: The financial statement for May, 2013 was reviewed by CFO.

PHAS INDICTORS REPORT: May, 2013 PHAS Indictors report was reviewed by CFO.

CHECK REGISTER: May, 2013 Check Register for all expenditures over \$25,000 was reviewed by CFO.

R E S O L U T I O N S

B. Resolution 180 authorizes the Executive Director to submit to the Department Of Housing And Urban Development the HACD's Fiscal Year 2014 and Five Year 2014-2018 Agency Plan inclusive of all public hearing comments. Upon motion by Commissioner Estefan and a second by Commissioner Watkins, the resolution was unanimously adopted.

IX CHAIRMAN'S REPORT- NONE

X. NEW BUSINESS

XI. ADJOURNMENT - Upon motion by Commissioner Estefan and a second by Commissioner Watkins, the Regular Meeting of the HACD CORP was adjourned.

