



THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, VICE CHAIRMAN
STANLEY WATKINS, TREASURER
ROSE MORRISON, COMMISSIONER
PAUL ESTEFAN, COMMISSIONER

MARY C. SISTRUNK, EXECUTIVE DIRECTOR

MINUTES

BOARD OF COMMISSIONERS

REGULAR MEETING

JANUARY 19, 2017

COMMISSIONERS PRESENT:

Domenico Chieffalo
Paul Estefan
Stan Watkins

STAFF PRESENT:

Mary C. Sistrunk
Kathy Quallen
Jackie Elam
Jennifer Delaney
Devin Marra
Dionne Carr
Kim Nolan

ATTENDEES:

Dwayne Locke

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the Housing Authority of the City of Danbury was held on January 19, 2017 at 5:30 pm, at HACD 2 Mill Ridge Road Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. . Upon motion by Commissioner Estefan and second by Commissioner Chieffalo, the meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-JANUARY 2017 REGULAR MEETING: The minutes of January, 2017 Regular Meeting were unanimously approved upon motion by Commissioner Estefan and second by Commissioner Watkins

RESIDENT COUNCIL REPORT: Crosby Manor Construction project questions on when the work will be completed, Asset Manager Michael Dapolite answer s/b done by the next BOC meeting Feb. 2017

AUTHORITY MANAGEMENT REPORTS-PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM: Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Office

NOVEMBER, 2016 FINANCIALS, PHAS INDICATOR & CHECK REGISTER REPORTS: Financials, PHAS & Check Register Reports reviewed by Kathleen Quallen Chief Financial Officer

RESOLUTION 1369 the HACD Board of Commissioners authorizes the Executive Director to amend the Statement of Procurement Policy and Procurement Policy Upon motion by Commissioner Estefan and second by Commissioner Watkins the resolution was unanimously adopted.

RESOLUTION 1370 the Housing Authority of the City of Danbury's Board of Commissioners authorizes the Executive Director to exercise the fourth (4th) and final year option to extend the contract for Information Technology Services with Zyg Computer Consulting in the amount not to exceed twenty seven thousand seven hundred and forty dollars (\$27,740.00) Upon motion by Commissioner Watkins and second by Commissioner Estefan the resolution was unanimously adopted.

RESOLUTION 1371 the Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to submit the Annual Demographics Report of its Transitional Living Program to the State of Connecticut Department of Housing for the reporting period of July 1, 2016 through December 31, 2016. Upon motion by Commissioner Estefan and second by Commissioner Watkins the resolution was unanimously adopted.

RESOLUTION 1372 Housing Authority of the City of Danbury's Board of Commissioners authorizes the Executive Director to Authority of the City of Danbury authorizes the Executive Director to extend the Housing Assistance Payment Contract for a period of fifteen (15) years, with the option to extend further, pending funding availability, effective February 1, 2017. Upon motion by Commissioner Watkins and second by Commissioner Estefan the resolution was unanimously adopted.

RESOLUTION 1373 the Housing Authority of the City of Danbury Board of Commissioners authorizes the Executive Director to award a total of 20 (twenty) Housing Choice Project Based Vouchers as described herein. Upon motion by Commissioner Watkins and second by Commissioner Estefan the resolution was unanimously adopted.

CHAIRMAN'S REPORT: NONE

NEW BUSINESS: NONE

ADJOURNMENT: The HACD Meeting was adjourned by 6:10 pm upon motion by Commissioner Watkins, seconded by Commissioner Estefan.



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Jackie Elam
Jennifer Delaney
Devin Marra
Dionne Carr
Kim Nolan

ATTENDEES:

Dwayne Locke

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the DHA CORP was held on January 19, 2017 at 5:30 pm, at HACD 2 Mill Ridge Road Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. . Upon motion by Commissioner Estefan and second by Commissioner Watkins, the meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-JANUARY 2017 REGULAR MEETING: The minutes of January, 2017 Regular Meeting were unanimously approved upon motion by Commissioner Watkins and second by Commissioner Estefan

RESIDENT COUNCIL REPORT: NONE

AUTHORITY MANAGEMENT REPORTS-PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM:

Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Office

NOVEMBER, 2016 FINANCIALS REPORTS: Financials Reports reviewed by Kathleen Quallen Chief Financial Officer

RESOLUTION 210 the DHA CORP Board of Commissioners authorizes the Executive Director to amend the Statement of Procurement Policy and Procurement Policy Upon motion by Commissioner Estefan and second by Commissioner Watkins the resolution was unanimously adopted.

CHAIRMAN'S REPORT: NONE

NEW BUSINESS: NONE

ADJOURNMENT: The DHA CORP Meeting was adjourned by 6:14 pm upon motion by Commissioner Estefan, seconded by Commissioner Watkins.



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ATTENDEES:

Dwayne Locke

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the HACD CORP was held on January 19, 2017 at 5:30 pm, at HACD 2 Mill Ridge Road Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. . Upon motion by Commissioner Estefan and second by Commissioner Chieffalo, the meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-JANUARY 2017 REGULAR MEETING: The minutes of January, 2017 Regular Meeting were unanimously approved upon motion by Commissioner Estefan and second by Commissioner Watkins

RESIDENT COUNCIL REPORT: NONE

AUTHORITY MANAGEMENT REPORTS-PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM:

Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Office

NOVEMBER, 2016 FINANCIALS REPORTS: Financials Reports reviewed by Kathleen Quallen Chief Financial Officer

RESOLUTION 258 the HACD CORP Board of Commissioners authorizes the Executive Director to amend the Statement of Procurement Policy and Procurement Policy Upon motion by Commissioner Estefan and second by Commissioner Watkins the resolution was unanimously adopted.

RESOLUTION 259 the HACD CORP Board of Commissioners authorizes the Executive Director to exercise the fourth (4th) and final year option to extend the contract for Information Technology Services with Zyg Computer Consulting in the amount not to exceed five hundred eighty dollars (\$ 580.00) Upon motion by Commissioner Estefan and second by Commissioner Watkins the resolution was unanimously adopted.

CHAIRMAN'S REPORT: NONE

NEW BUSINESS: NONE

ADJOURNMENT: The HACD CORP Meeting was adjourned by 6:21 pm upon motion by Commissioner Estefan and seconded by Commissioner Watkins.