



## THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN  
RAYMOND YAMIN, VICE CHAIRMAN  
STANLEY WATKINS, TREASURER  
JAMES ZEH, COMMISSIONER  
PAUL ESTEFAN, COMMISSIONER

CAROLYN SISTRUNK, EXECUTIVE DIRECTOR

### MINUTES

#### BOARD OF COMMISSIONERS

#### REGULAR MEETING

**FEBRUARY 19, 2015**

**CALL TO ORDER:** The Regular Meeting of the Board of Commissioners for the Housing Authority of the City of Danbury was held on Thursday, February 19, 2015 at 5:30pm, at HACD 2 Mill Ridge Road, Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and/or comments. Upon motion by Commissioner Estefan and second by Commissioner Yamin, The HACD Meeting was call to order.

**PUBLIC COMMENTS:** NONE

**APPROVAL OF MINUTES-FEBRUARY, 2015 REGULAR MEETING:** The minutes of February 2015 Regular Meeting were unanimously approved, Upon motion by Commissioner Estefan and second by Commissioner Yamin.

**RESIDENT COUNCIL REPORT:** None

**AUTHORITY MANAGEMENT REPORT PUBLIC HOUSING & HOUSING CHOICE PROGRAMS:** Public Housing Report reviewed by Michael Dapolite-Asset Manager, HCV Housing Report reviewed by Jackie Elam-Chief Operating Officer.

**FINANCIALS, PHAS INDICATOR REPORTS, CHECK REGISTER FEB. 2015:** Financials reviewed by Kathleen Quallen Chief Financial Officer.

**RESOLUTION 1227** the Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to execute a contract for architectural and engineering services in the amount of \$234,000.00 to complete all work as assigned until the project is complete. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

**RESOLUTION 1228** the Housing Authority of the City of Danbury Board of Commissioners authorizes the Executive Director to submit the 2014 Section 8 Management Assessment Program Certification to the U.S. Department of Housing and Urban Development with 130 out of a possible 135 points, with an anticipated designation of High Performer once reviewed by HUD. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

**RESOLUTION 1229** the Housing Authority of the City of Danbury Board of Commissioners authorizes the Executive Director to execute Hearing Officer Agreement C15001, to begin on April 1, 2015 thru March 31, 2016 with an option to renew for four (4) additional one year terms. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

**RESOLUTION 1230** the Board of Commissioners for the HACD authorizes the Executive Director to submit the annual unaudited FASS report for the year end 12/31/14. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

**RESOLUTION 1231** the Board of Commissioners of the Housing Authority of the City of Danbury hereby authorizes the Executive Director to proceed with the renewal of the HACD Commercial Liability and Property Insurance policies effective March 1, 2015. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

**CHAIRMAN'S REPORT: NONE**

**NEW BUSINESS: NONE**

**ADJOURNMENT:** The HACD Meeting was adjourned by 6:10 pm upon motion by Commissioner Estefan, seconded by Commissioner Yamin.



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### MINUTES

#### BOARD OF COMMISSIONERS

#### REGULAR MEETING

**FEBRUARY 19, 2015**

**CALL TO ORDER:** The Regular Meeting of the Board of Commissioners for the DHA CORP was held on Thursday, February 19, 2015 at 6:10pm, at HACD 2 Mill Ridge Road, Danbury, CT Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and/or comments. Upon motion by Commissioner Estefan and second by Commissioner Yamin, The DHA Corp Meeting was call to order.

**PUBLIC COMMENTS:** None

**APPROVAL OF MINUTES-FEBRUARY 2015 REGULAR MEETING:** The minutes of February, 2015 Regular Meeting were unanimously approved, upon motion by Commissioner Estefan and second by Commissioner Yamin.

**RESIDENT COUNCIL REPORT:** None

**AUTHORITY MANAGEMENT REPORT PUBLIC HOUSING & HOUSING CHOICE PROGRAM:** Public Housing Report reviewed by Michael Dapolite-Asset Manager, HCV Housing Report reviewed by Jackie Elam-Chief Operating Officer.

**FINANCIALS 2015:** Financials reviewed by Kathleen Quallen Chief Financial Officer.

**RESOLUTION 191** the Board of Commissioners of the DHA CORP hereby authorizes the Executive Director to execute Hearing Officer Agreement C15001, to begin on April 1, 2015 thru March 31, 2016 with an option to renew for four (4) additional one year terms. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

**RESOLUTION 192** the Board of Commissioners of the Housing Authority of the City of Danbury hereby authorizes the Executive Director to proceed with the renewal of the DHA CORP Commercial Liability and Property Insurance policies effective March 1, 2015. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

**CHAIRMAN REPORT:** None

**NEW BUSINESS:** None

**ADJOURNMENT:** The DHA Corp Meeting was adjourned by 6:15 pm upon motion by Commissioner Estefan, seconded by Commissioner Yamin.



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### MINUTES

#### BOARD OF COMMISSIONERS

#### REGULAR MEETING

FEBRUARY 19, 2015

**CALL TO ORDER:** The Regular Meeting of the Board of Commissioners for the HACD CORP was held on Thursday, February 19, 2015 at 6:16pm, at HACD 2 Mill Ridge Road, Danbury, CT Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and/or comments. Upon motion by Commissioner Estefan and second by Commissioner Yamin, The DHA Corp Meeting was call to order.

**PUBLIC COMMENTS:** None

**APPROVAL OF MINUTES-FEBRUARY 2015 REGULAR MEETING:** The minutes of February, 2015 Regular Meeting were unanimously approved, upon motion by Commissioner Estefan and second by Commissioner Yamin.

**RESIDENT COUNCIL REPORT:** None

**AUTHORITY MANAGEMENT REPORT PUBLIC HOUSING & HOUSING CHOICE PROGRAM:** Public Housing Report reviewed by Michael Dapolite-Asset Manager, HCV Housing Report reviewed by Jackie Elam-Chief Operating Officer.

**FINANCIALS 2015:** Financials reviewed by Kathleen Quallen Chief Financial Officer.

**RESOLUTION 222** the Board of Commissioners of the HACD CORP hereby authorizes the Executive Director to execute Hearing Officer Agreement C15001, to begin on April 1, 2015 thru March 31, 2016 with an option to renew for four (4) additional one year terms. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

**RESOLUTION 223** the Board of Commissioners of the HACD CORP authorizes the Executive Director to proceed with the renewal of the HACD CORP Commercial Liability and Property Insurance policies effective March 1, 2015. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

**CHAIRMAN REPORT:** None

**NEW BUSINESS:** None

**ADJOURNMENT:** The HACD Corp Meeting was adjourned by 6:20 pm upon motion by Commissioner Estefan, seconded by Commissioner Yamin.