



THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, VICE CHAIRMAN
STANLEY WATKINS, TREASURER
ROSE MORRISON, COMMISSIONER
PAUL ESTEFAN, COMMISSIONER

MARY C. SISTRUNK, EXECUTIVE DIRECTOR

MINUTES

BOARD OF COMMISSIONERS

REGULAR MEETING

JANUARY 18, 2018

COMMISSIONERS PRESENT:

Domenico Chieffalo
Paul Estefan
Stan Watkins

STAFF PRESENT:

Mary C. Sistrunk-(Conference Call In)
Jackie Elam
Jennifer DaSilva
Michael Dapolite
Jessie Castro
Dionne Carr
Kim Nolan

ATTENDEES:

Dwayne Locke

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the HACD was held on January 18, 2018 at 5:30 pm, at HACD 2 Mill Ridge Road Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. . Upon motion by Commissioner Estefan and second by Commissioner Watkins, the meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-JANUARY 2018 REGULAR MEETING: The minutes of January, 2018 Regular Meeting were unanimously approved upon motion by Commissioner Estefan and second by Commissioner Watkins

RESIDENT COUNCIL REPORT: Ives Manor front door sensor broken, weather being extremely cold- no heat issues at Glen.

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM: Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

NOVEMBER, 2017 FINANCIALS & CHECK REGISTER, Financials Reports reviewed by Interim CFO Jackie Elam

RESOLUTION 1411 the Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director execute a contract for Payroll and Human Resources services with PayCor. Upon motion by Commissioner Estefan and second by Commissioner Watkins the resolution was unanimously adopted

RESOLUTION 1412 the Board of Commissioners of the Housing Authority of the City of Danbury authorizes the Executive Director to terminate the 401(k)/403 (b) qualified retirement plan through Paychex. Upon motion by Commissioner Estefan and second by Commissioner Watkins the resolution was unanimously adopted

RESOLUTION 1413 the Board of commissioners of the Housing Authority of the City of Danbury hereby authorizes the Executive Director to terminate health savings account plan through Paychex. Upon motion by Commissioner Estefan and second by Commissioner Watkins the resolution was unanimously adopted

RESOLUTION 1414 the Board of Commissioners of the housing Authority of the City of Danbury hereby Authorizes the Executive Director to submit one-time donation of one thousand five hundred dollars (\$1,500.00) to Tarrywile Park Authority (TPA) to be utilized to promote community use and awareness of the park and to adopt Bylaws. Upon motion by Commissioner Estefan and second by Commissioner Watkins the resolution was tabled/pending legal review and review HACD By-laws.

CHAIRMAN'S REPORT: NONE

NEW BUSINESS: Status update for the BOC about the CFO applicants, meeting with applicant next week to finalize the decision and offer the position.

ADJOURNMENT: The HACD Meeting was adjourned by 5:53 pm upon motion by Commissioner Estefan, seconded by Commissioner Watkins.



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ATTENDEES:

Dwayne Locke

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the DHA was held on January 18, 2018 at 5:30 pm, at HACD 2 Mill Ridge Road Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. . Upon motion by Commissioner Watkins and second by Commissioner Estefan, the meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-JANUARY 2018 REGULAR MEETING: The minutes of January, 2018 Regular Meeting were unanimously approved upon motion by Commissioner Estefan and second by Commissioner Watkins

RESIDENT COUNCIL REPORT: Ives Manor moved Resident Council office upstairs

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM: Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

NOVEMBER, 2017 FINANCIALS, Financials Reports reviewed by Interim CFO Jackie Elam

RESOLUTION: NONE

CHAIRMAN'S REPORT: NONE

NEW BUSINESS: Ives Manor mortgage paid off 10/2017 looking into options to sell or look into move under new construction, refinance etc. E.D. will report more at next meeting.

ADJOURNMENT: The DHA Meeting was adjourned by 6:03 pm upon motion by Commissioner Watkins, seconded by Commissioner Estefan.



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ATTENDEES:

Dwayne Locke

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the HACD CORP was held on January 18, 2018 at 5:30 pm, at HACD 2 Mill Ridge Road Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. . Upon motion by Commissioner Estefan and second by Commissioner Watkins, the meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-JANUARY 2018 REGULAR MEETING: The minutes of January, 2018 Regular Meeting were unanimously approved upon motion by Commissioner Estefan and second by Commissioner Watkins

RESIDENT COUNCIL REPORT: None

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM:

Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

NOVEMBER, 2017 FINANCIALS, Financials Reports reviewed by Interim CFO Jackie Elam

RESOLUTION: NONE

CHAIRMAN'S REPORT: NONE

NEW BUSINESS: 98 Elm Street approved refinance working with Saving Bank of Danbury, 98 Elm Street has title, environmental and zoning issues HACD CORP General Counsel looking into it. Plans to develop a program within this property and rehab the front house part of it.

ADJOURNMENT: The HACD CORP Meeting was adjourned by 6:10 pm upon motion by Commissioner Watkins, seconded by Commissioner Estefan.