



THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, VICE CHAIRMAN
STANLEY WATKINS, TREASURER
JAMES ZEH, COMMISSIONER
PAUL ESTEFAN, COMMISSIONER

CAROLYN SISTRUNK, EXECUTIVE DIRECTOR

MINUTES

BOARD OF COMMISSIONERS

REGULAR MEETING

April 17, 2014

COMMISSIONERS PRESENT:

Domenico Chieffalo
Raymond Yamin
James Zeh
Paul Estefan

STAFF PRESENT:

Mary C. Sistrunk
Jackie Elam
Kevin Barry
Benjamin Gold

ATTENDEES:

Ruth Hoggard
Rose Morrison
Ella M. Fraser

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the Housing Authority of the City of Danbury on April 17, 2014 at 5:30pm, Putnam Towers, Danbury, CT 06811. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and/or comments. Upon motion by Commissioner Yamin and second by Commissioner Estefan, The meeting was call to order

PUBLIC COMMENTS: None

APPROVAL OF MINUTES April 17, 2014 REGULAR MEETING: The minutes of April, 2014 Regular Meeting were approved. Upon motion by Commissioner Yamin and second by Commissioner Estefan, The meeting was call to order.

RESIDENT COUNCIL REPORT: None

AUTHORITY MANAGEMENT REPORTS: Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

FINANCIALS: Financials, PHAS Indicator and Check Register Reports reviewed by Kathleen Quallen Chief Financial Officer

RESOLUTION 1156 HACD requests approval to execute a contract with Mac-Gray, Corp. for a period from April 18, 2014 to April 17, 2017 with the option to renew for two (2), one (1) year periods at the convenience of HACD and HACD will receive a commission of 57% of all monies collected from washers and dryers. Upon motion by Commissioner Yamin and second by Commissioner Estefan, the resolution was unanimously adopted.

RESOLUTION 1157 Housing Authority of the City of Danbury's Board of Commissioners authorizes the Executive Director to make revisions to the Tenant Selection Plan for Glen Apartments and resubmit it to the Department of Housing as a component of the Affirmative Fair Marketing Plan for approval and acceptance. Upon motion by Commissioner Yamin and second by Commissioner Estefan, the resolution was unanimously adopted.

RESOLUTION 1158 Housing Authority of the City of Danbury's Board of Commissioners authorizes the Executive Director to execute all documents necessary to renew the Contract between the Housing Authority of the City of Danbury and the State of Connecticut Department of Social Services to provide a Transitional Living Program at 98 Elm Street in an annual amount of seventy four thousand, five hundred and sixty dollars (\$74,560) or as approved by the Department of Social Services. BE IT FURTHER RESOLVED that the final grant package shall be presented to the Board of Commissioners upon completion for final approval and execution. Upon motion by Commissioner Yamin and second by Commissioner Estefan, the resolution was unanimously adopted.

RESOLUTION 1159 HACD requests approval to continue to negotiate for a worker's compensation insurance plan for a not to exceed amount of \$55,000.00, and this worker's compensation plan shall be for a period from May 1, 2014 until April 30, 2015. Upon motion by Commissioner Yamin and second by Commissioner Estefan, the resolution was unanimously adopted.

CHAIRMAN'S REPORT: NONE

NEW BUSINESS: NONE

ADJOURNMENT: The HACD BOC Meeting was adjourned by 6:05pm upon motion by Commissioner Yamin, seconded by Commissioner Estefan



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Ruth Hoggard
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CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the DHA Corp on April 17, 2014 at 5:30pm, Putnam Towers, Danbury, CT 06811. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and/or comments. Upon motion by Commissioner Yamin and second by Commissioner Estefan, The meeting was call to order

PUBLIC COMMENTS: None

APPROVAL OF MINUTES April 17, 2014 REGULAR MEETING: The minutes of April, 2014 Regular Meeting were approved. Upon motion by Commissioner Yamin and second by Commissioner Estefan, The meeting was call to order.

RESIDENT COUNCIL REPORT: None

AUTHORITY MANAGEMENT REPORTS: Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

FINANCIALS: Financials, PHAS Indicator and Check Register Reports reviewed by Kathleen Quallen Chief Financial Officer

RESOLUTION 183 DHA CORP requests approval to execute a contract with Mac-Gray, Corp. for a period from April 18, 2014 to April 17, 2017 with the option to renew for two (2), one (1) year periods at the convenience of DHA CORP and DHA CORP will receive a commission of 57% of all monies collected from washers and dryers. Upon motion by Commissioner Yamin and second by Commissioner Estefan, the resolution was unanimously adopted.

CHAIRMAN'S REPORT: None

NEW BUSINESS: None

ADJOURNMENT: The DHA BOC Meeting was adjourned by 6:15pm upon motion by Commissioner Yamin, seconded by Commissioner Estefan



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PAUL ESTEFAN, COMMISSIONER

CAROLYN SISTRUNK, EXECUTIVE DIRECTOR

MINUTES

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REGULAR MEETING

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ATTENDEES:

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CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the HACD Corp on April 17, 2014 at 5:30pm, Putnam Towers, Danbury, CT 06811. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and/or comments. Upon motion by Commissioner Yamin and second by Commissioner Estefan, The meeting was call to order

PUBLIC COMMENTS: None

APPROVAL OF MINUTES APRIL 17, 2014 REGULAR MEETING: The minutes of April, 2014 Regular Meeting were approved. Upon motion by Commissioner Yamin and second by Commissioner Estefan, The meeting was call to order.

RESIDENT COUNCIL REPORT: None

AUTHORITY MANAGEMENT REPORTS: Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

FINANCIALS: Financials, PHAS Indicator and Check Register Reports reviewed by Kathleen Quallen
Chief Financial Officer

RESOLUTION 197: HACD CORP requests approval to execute a contract with Mac-Gray, Corp. for a period from April 18, 2014 to April 17, 2017 with the option to renew for two (2), one (1) year periods at the convenience of HACD CORP and HACD CORP will receive a commission of 57% of all monies collected from washers and dryers. Upon motion by Commissioner Yamin and second by Commissioner Estefan, the resolution was unanimously adopted.

CHAIRMAN'S REPORT: None

NEW BUSINESS: None

ADJOURNMENT: The HACD CORP BOC Meeting was adjourned by 6:50pm upon motion by Commissioner Yamin, seconded by Commissioner Estefan