



THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, VICE CHAIRMAN
STANLEY WATKINS, TREASURER
ROSE MORRISON, COMMISSIONER
PAUL ESTEFAN, COMMISSIONER

MARY C. SISTRUNK, EXECUTIVE DIRECTOR

MINUTES

BOARD OF COMMISSIONERS

REGULAR MEETING

MARCH 21, 2019

COMMISSIONERS PRESENT:

Domenico Chieffalo
Ray Yamin
Stan Watkins
Paul Estefan

STAFF PRESENT:

Mary C. Sistrunk
Jeffrey Pagelson
Jackie Elam
Jennifer DaSilva
Michael Dapolite
Dionne Carr
Kim Nolan

ATTENDEES:

Dwayne Locke

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the HACD was held on March 21, 2019 at 5:30 pm, at Wooster Manor 36 W. Wooster Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. Upon motion by Commissioner Estefan and second by Commissioner Watkins, the meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-MARCH 2019 REGULAR MEETING: The minutes of March. 2019 Regular Meeting was unanimously approved upon motion by Commissioner Estefan and second by Commissioner Chieffalo.

RESIDENT COUNCIL REPORT: None

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM:

Public Housing reviewed by Michael Dapolite & Jessie Castro-Asset Managers, HCV Housing reviewed by Jennifer DaSilva Sec8 Manager & Jackie Elam Chief Operating Officer

JANUARY, 2019 FINANCIAL REPORTS: All Reports reviewed by Jeffrey Pagelson Chief Financial Officer.

RESOLUTION 1510 the Housing Authority of the City of Danbury's Board of Commissioners authorizes the Executive Director execute a contract for fee accountant services with BDO USA, LLP in an amount not-to-exceed fifty nine thousand one hundred sixty dollars (\$59,160.00) for a one (1) year contract term, with the option to extend for four (4) additional one (1) year contract terms. Upon motion by Commissioner Estefan and second verbally by Commissioner Watkins the resolution was unanimously adopted

RESOLUTION 1507 the Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to execute a contract for security services with Silent Watchman in an amount not-to-exceed sixteen thousand four hundred sixty eight dollars (\$16,468.00) for a one (1) year contract term, with the option to extend for four (4) additional one (1) year contract terms Upon motion by Commissioner Yamin and second by Commissioner Estefan the resolution was unanimously adopted

RESOLUTION 1508 the Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to amend the MOU between the Housing Authority and the Housing First Collaborative (HFC) to provide and twenty (20) permanent housing options to homeless and disabled Individuals and/or families from the By Name List (BNL) through the Mainstream Housing Choice Voucher program. Upon motion by Commissioner Estefan and second verbally by Commissioner Watkins the resolution was unanimously adopted

RESOLUTION 1509 the Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to adopt the Cost Allocation Plan effective April 1, 2019. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted

EXECUTIVE SESSION the Board of Commissioner for the Housing Authority City of Danbury authorizes to amend the March 21, 2019 Agenda to add in Personnel Search Committee Commissioner Chieffalo, Chairman and Commissioner Yamin, Vice Chairman for the Executive Director Position. Upon motion by Commissioner Estefan and second verbally by Commissioner Watkins the amendment was unanimously adopted.

CHAIRMAN'S REPORT: NONE

NEW BUSINESS: NONE

ADJOURNMENT: The HACD Meeting was adjourned by 5:58 pm upon motion by Commissioner Yamin seconded by Commissioner Estefan.



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Jackie Elam
Jennifer DaSilva
Michael Dapolite
Dionne Carr
Kim Nolan

ATTENDEES:

Dwayne Locke

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the DHA CORP was held on March 21, 2019 at 5:30 pm, at Wooster Manor 36 W. Wooster Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. Upon motion by Commissioner Estefan and second by Commissioner Yamin, the meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-MARCH 2019 REGULAR MEETING: The minutes of March, 2019 Regular Meeting was unanimously approved upon motion by Commissioner Estefan and second by Commissioner Yamin.

RESIDENT COUNCIL REPORT: Down one member total of six members left, planning Easter Egg Hunt at Rogers Park.

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM:

Public Housing reviewed by Michael Dapolite & Jessie Castro-Asset Managers, HCV Housing reviewed by Jennifer DaSilva Sec8 Manager & Jackie Elam Chief Operating Officer

JANUARY, 2019 FINANCIAL REPORTS: All Reports reviewed by Jeffrey Pagelson Chief Financial Officer.

RESOLUTION 228 DHA CORP's Board of Commissioners authorizes the Executive Director to execute a contract for fee accountant services with BDO USA, LLP in an amount not-to-exceed fifty nine thousand one hundred sixty dollars (\$59,160.00) for a one (1) year contract term, with the option to extend for four (4) additional one (1) year contract terms. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted

RESOLUTION 229 DHA CORP's Board of Commissioners authorizes the Executive Director to execute a contract for security services with Silent Watchman in an amount not-to-exceed two thousand eight hundred dollars (\$2,800.00) for a one (1) year contract term, with the option to extend for four (4) additional one (1) year contract terms. Upon motions by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

CHAIRMAN'S REPORT: Personnel Search Committee for the Executive Director Position-Commissioner Chieffalo, Chairman and Commissioner Yamin, Vice Chairman.

NEW BUSINESS: NONE

ADJOURNMENT: The DHA CORP Meeting was adjourned by 6:05 pm upon motion by Commissioner Yamin, seconded by Commissioner Estefan.



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ATTENDEES:

Dwayne Locke

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the HACD CORP was held on March 21, 2019 at 5:30 pm, at Wooster Manor 36 W. Wooster Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. Upon motion by Commissioner Yamin and second by Commissioner Estefan, the meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-MARCH 2019 REGULAR MEETING: The minutes of March. 2019 Regular Meeting was unanimously approved upon motion by Commissioner Yamin and second by Commissioner Estefan.

RESIDENT COUNCIL REPORT: Don't have internet service yet , trying to set up website working w/Tracy at Millennium.

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM: Public Housing reviewed by Michael Dapolite & Jessie Castro-Asset Managers, HCV Housing reviewed by Jennifer DaSilva Sec8 Manager & Jackie Elam Chief Operating Officer

JANUARY, 2019 FINANCIAL REPORTS: All Reports reviewed by Jeffrey Pagelson Chief Financial Officer.

RESOLUTION 300 HACD CORP's Board of Commissioners authorizes the Executive Director to execute a contract for fee accountant services with BDO USA, LLP in an amount not-to-exceed fifty nine thousand one hundred sixty dollars (\$59,160.00) for a one (1) year contract term, with the option to extend for four (4) additional one (1) year contract terms. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted

RESOLUTION 301 HACD CORP's Board of Commissioners authorizes the Executive Director to execute a contract for security services with Silent Watchman in an amount not-to-exceed nine hundred sixty dollars (\$960.00) for a one (1) year contract term, with the option to extend for four (4) additional one (1) year contract terms. Upon motions by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

RESOLUTION 302 Board of Commissioners for the HACD Corp hereby authorizes the Executive Director to adopt the Cost Allocation Plan effective April 1, 2019. Upon motion by Commissioner Yamin and second by Commissioner Estefan the resolution was unanimously adopted.

CHAIRMAN'S REPORT: Personnel Search Committee for the Executive Director Position-Commissioner Chieffalo, Chairman and Commissioner Yamin, Vice Chairman

NEW BUSINESS: NONE

ADJOURNMENT: The DHA CORP Meeting was adjourned by 6:05 pm upon motion by Commissioner Yamin, seconded by Commissioner Estefan.