



## THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN  
RAYMOND YAMIN, VICE CHAIRMAN  
STANLEY WATKINS, TREASURER  
ROSE MORRISON, COMMISSIONER  
PAUL ESTEFAN, COMMISSIONER

MARY C. SISTRUNK, EXECUTIVE DIRECTOR

### MINUTES

#### BOARD OF COMMISSIONERS

#### REGULAR MEETING

APRIL 19, 2018

#### COMMISSIONERS PRESENT:

Domenico Chieffalo  
Ray Yamin  
Paul Estefan  
Rose Morrison

#### STAFF PRESENT:

Jackie Elam  
Jeffrey Pagelson  
Michael Dapolite  
Jessie Castro  
Kevin Barry  
Dionne Carr  
Kim Nolan  
Estela Francis

#### ATTENDEES:

Nancy Lorenzo  
Ella Fraser  
Dwayne Locke

**CALL TO ORDER:** The Regular Meeting of the Board of Commissioners for the HACD was held on April 19, 2018 at 5:30 pm, at Putnam Towers 25 Beaver Street. Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. Upon motion by Commissioner Estefan and second by Commissioner Yamin, the meeting was call to order.

**PUBLIC COMMENTS:** Resident of Putnam Towers that m/I six months ago wanted to let the BOC she is very happy living there.

**APPROVAL OF MINUTES-APRIL 2018 REGULAR MEETING:** The minutes of April 2018 Regular Meeting was unanimously approved upon motion by Commissioner Estefan and verbally second by Commissioner Yamin.

**RESIDENT COUNCIL REPORT:** Easter egg hunt went well, next year will do better getting the flyers/info out, need to do more community events.

**AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM:**  
Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-  
Chief Operating Officer

**FEBRUARY, 2018 FINANCIAL, PHAS CHECK REGISTER REPORTS:** All Reports reviewed by Jeffrey  
Pagelson Chief Financial Officer

**RESOLUTION 1427** that the Board of Commissioners of the HACD hereby authorizes the Executive Director  
or designee to submit the annual unaudited FDS report for calendar year end 12/31/17. Upon motion by  
Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

**RESOLUTION 1428** that the Board of Commissioners of the HACD hereby authorizes the Executive Director or the  
Chief Financial Officer to submit the unaudited quarterly financial statements for the quarter ended 12/31/17 to  
CHFA. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously  
adopted.

**CHAIRMAN'S REPORT:** NONE

**NEW BUSINESS:** NONE

**ADJOURNMENT:** The HACD Meeting was adjourned by 5:55 pm upon motion by Commissioner Estefan, seconded by  
Commissioner Yamin.



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#### STAFF PRESENT:

Jackie Elam  
Jeffrey Pagelson  
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Jessie Castro  
Kevin Barry  
Dionne Carr  
Kim Nolan  
Estela Francis

#### ATTENDEES:

Nancy Lorenzo  
Ella Fraser  
Dwayne Locke

**CALL TO ORDER:** The Regular Meeting of the Board of Commissioners for the DHA CORP was held on April 19, 2018 at 5:30 pm, at Putnam Towers 25 Beaver Street, Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. Upon motion by Commissioner Yamin and second by Commissioner Estefan, the meeting was call to order.

**PUBLIC COMMENTS:** NONE

**APPROVAL OF MINUTES-APRIL 2018 REGULAR MEETING:** The minutes of April 2018 Regular Meeting was unanimously approved upon motion by Commissioner Estefan and verbally second by Commissioner Yamin.

**RESIDENT COUNCIL REPORT:** None

**AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM:** Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

**FEBRUARY, 2018 FINANCIAL REPORTS:** All Reports reviewed by Jeffrey Pagelson Chief Financial Officer

**RESOLUTION:** NONE

**CHAIRMAN'S REPORT:** NONE

**NEW BUSINESS:** NONE

**ADJOURNMENT:** The DHA CORP Meeting was adjourned by 5:58 pm upon motion by Commissioner Estefan, seconded by Commissioner Yamin.



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MARY C. SISTRUNK, EXECUTIVE DIRECTOR

### MINUTES

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APRIL 19, 2018

#### COMMISSIONERS PRESENT:

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Ray Yamin  
Paul Estefan  
Rose Morrison

#### STAFF PRESENT:

Jackie Elam  
Jeffrey Pagelson  
Michael Dapolite  
Jessie Castro  
Kevin Barry  
Dionne Carr  
Kim Nolan  
Estela Francis

#### ATTENDEES:

Nancy Lorenzo  
Ella Fraser  
Dwayne Locke

**CALL TO ORDER:** The Regular Meeting of the Board of Commissioners for the HACD CORP was held on April 19, 2018 at 5:30 pm, at Putnam Towers 25 Beaver Street. Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. Upon motion by Commissioner Yamin and second by Commissioner Estefan, the meeting was call to order.

**PUBLIC COMMENTS:** NONE

**APPROVAL OF MINUTES-APRIL 2018 REGULAR MEETING:** The minutes of April 2018 Regular Meeting was unanimously approved upon motion by Commissioner Yamin and verbally second by Commissioner Estefan.

**RESIDENT COUNCIL REPORT:** None

**AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM:** Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

**FEBRUARY, 2018 FINANCIAL REPORTS:** All Reports reviewed by Jeffrey Pagelson Chief Financial Officer

**RESOLUTION 275:** the HACD Corp Board of Commissioners accept the audited financial statements and schedule of findings and questioned costs of Fairfield Ridge/Mill Ridge as December 31, 2017 and for the year then ended. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

**CHAIRMAN'S REPORT:** NONE

**NEW BUSINESS:** NONE

**ADJOURNMENT:** The HACD CORP Meeting was adjourned by 6:01 pm upon motion by Commissioner Yamin, seconded by Commissioner Estefan.