



THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, VICE CHAIRMAN
STANLEY WATKINS, TREASURER
ROSE MORRISON, COMMISSIONER
PAUL ESTEFAN, COMMISSIONER

MARY C. SISTRUNK, EXECUTIVE DIRECTOR

MINUTES

BOARD OF COMMISSIONERS

REGULAR MEETING

MAY 19, 2016

COMMISSIONERS PRESENT:

Raymond Yamin
Paul Estefan
Stan Watkins

STAFF PRESENT:

Carolyn Sistrunk
Kathy Quallen
Jackie Elam
Michael Dapolite
Devin Marra
Kevin Barry
Dionne Carr
Kim Nolan

ATTENDEES:

Floyd Banks
Peter Green

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the Housing Authority of the City of Danbury was held on Thursday, May 19, 2016 at 5:30 pm, at Glen Apt. 25 Memorial Drive, Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and/or comments. Upon motion by Commissioner Estefan and second by Commissioner Watkins, the meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-MAY 2016 REGULAR MEETING: The minutes of May Regular Meeting were unanimously approved upon motion by Commissioner Estefan and second by Commissioner Watkins.

RESIDENT COUNCIL REPORT: NONE

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM:

Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

MARCH, 2016 FINANCIALS, PHAS INDICATORS & CHECK REGISTER: Financials, PHAS & Check Register Reports reviewed by Kathleen Quallen Chief Financial Officer

RESOLUTION 1318 the Housing Authority of the City of Danbury's Board of Commissioners authorizes the Executive Director to execute a contract for electrical services with Shock Electric in the amount not-to-exceed seventeen thousand dollars (\$17,000.00) for one (1) year, with the option to extend for four (4) additional one (1) year terms. . Upon motion by Commissioner Watkins and second by Commissioner Estefan the resolution was unanimously adopted.

RESOLUTION 1319 the Housing Authority of the City of Danbury's Board of Commissioners authorizes the Executive Director to execute a contract with Rocky's Home Improvement for the Storage Closet and Doors project in the amount not-to-exceed forty four thousand four hundred fifty dollars (\$44,450.00). Upon motion by Commissioner Watkins and second by Commissioner Estefan the resolution was unanimously adopted.

RESOLUTION 1320 the Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to execute a change order with Stanley Construction LLC in the amount \$8,202.35 to undertake the above referenced change orders for the Danbury Housing Authority 3 Eighth Avenue " project. Upon motion by Commissioner Watkins and second by Commissioner Estefan the resolution was unanimously adopted.

RESOLUTION 1321 the Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to submit the Annual Demographics Report of its Transitional Living Program to the Department of Social Services for the reporting year of July 1, 2015 through December 31, 2015. Upon motion by Commissioner Watkins and second by Commissioner Estefan the resolution was unanimously adopted.

CHAIRMAN REPORT: None

NEW BUSINESS: None

ADJOURNMENT: The HACD Meeting was adjourned by 6:12 pm upon motion by Commissioner Estefan, seconded verbally by Commissioner Watkins.



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ATTENDEES:

Floyd Banks
Peter Green

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the DHA CORP was held on Thursday, May 19, 2016 at 5:30 pm, at Glen Apt. 25 Memorial Drive, Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and/or comments. Upon motion by Commissioner Estefan and second by Commissioner Watkins, the meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-MAY 2016 REGULAR MEETING: The minutes of May Regular Meeting were unanimously approved upon motion by Commissioner Estefan and second by Commissioner Watkins.

RESIDENT COUNCIL REPORT: NONE

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM: Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

MARCH, 2016 FINANCIALS: Financials Report reviewed by Kathleen Quallen Chief Financial Officer

RESOLUTION 203 the Board of Commissioners for the DHA CORP authorizes the Executive Director to execute the Management and affirmative Fair Marketing Agreement Renewal Addendum for Ives Manor / DHA Housing is set to expire May 31, 2016. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

CHAIRMAN REPORT: None

NEW BUSINESS: None

ADJOURNMENT: The DHA CORP Meeting was adjourned by 6:18 pm upon motion by Commissioner Estefan, seconded verbally by Commissioner Watkins



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ATTENDEES:

Floyd Banks
Peter Green

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the HACD CORP was held on Thursday, May 19, 2016 at 5:30 pm, at Glen Apt. 25 Memorial Drive, Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and/or comments. Upon motion by Commissioner Estefan and second by Commissioner Watkins, the meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-MAY 2016 REGULAR MEETING: The minutes of May Regular Meeting were unanimously approved upon motion by Commissioner Estefan and second by Commissioner Watkins.

RESIDENT COUNCIL REPORT: NONE

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM:

Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

MARCH, 2016 FINANCIALS: Financials Report reviewed by Kathleen Quallen Chief Financial Officer

RESOLUTION 246 HACD Corp Board of Commissioners authorizes the Executive Director to execute a contract for electrical services with Shock Electric in the amount not-to-exceed five hundred dollars (\$500.00) for one (1) year, with the option to extend for four (4) additional one (1) year terms. Upon motion by Commissioner Watkins and second by Commissioner Estefan the resolution was unanimously adopted.

CHAIRMAN REPORT: None

NEW BUSINESS: None

ADJOURNMENT: The HACD CORP Meeting was adjourned by 6:23 pm upon motion by Commissioner Estefan, seconded verbally by Commissioner Watkins