



THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, VICE CHAIRMAN
STANLEY WATKINS, TREASURER
ROSE MORRISON, COMMISSIONER
PAUL ESTEFAN, COMMISSIONER

MARY C. SISTRUNK, EXECUTIVE DIRECTOR

MINUTES

BOARD OF COMMISSIONERS

REGULAR MEETING

MAY 17, 2018

COMMISSIONERS PRESENT:

Domenico Chieffalo
Ray Yamin
Stan Watkins

STAFF PRESENT:

Carolyn Sistrunk
Jackie Elam
Jeffrey Pagelson
Jennifer DaSilva
Jessie Castro
Kevin Barry
Dionne Carr
Kim Nolan
Amy Anderson

ATTENDEES:

Sherry & Dennis Dawid
John Wildman
Dwayne Locke
Lyda Piskura
Mary Miller
Patricia Walker
Kathleen Smith
Betty Baez
Rita Ward
Pat Lu
Michelle Clare

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the HACD was held on May 17, 2018 at 5:30 pm, at Glen Apt. 25 Memorial Dr. Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. Upon motion by Commissioner Watkins and second by Commissioner Yamin, the meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-MAY 2018 REGULAR MEETING: The minutes of May 2018 Regular Meeting was unanimously approved upon motion by Commissioner Yamin and verbally second by Commissioner Watkins.

RESIDENT COUNCIL REPORT: Egg hunt for the community went well in April 2018, looking to get new members to join Resident Council by end of this year.

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM: Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

MARCH, 2018 FINANCIAL REPORTS: All Reports reviewed by Jeffrey Pagelson Chief Financial Officer

RESOLUTION 1429 that the Board of Commissioners of the HACD hereby authorizes the Executive Director to enter into a joinder contract with Novogradac & Company LLP in a total amount not-to-exceed (NTE) twenty five thousand five hundred fifty dollars (\$25,550.00). Upon motion by Commissioner Watkins and second by Commissioner Yamin the resolution was unanimously adopted.

RESOLUTION 1430 that the Board of Commissioners of the HACD hereby authorizes the Executive Director to exercise the first (1st) year option to extend the contract for Landscaping Services at Glen Apartments with Cutting Edge Landscaping in the amount not to exceed forty thousand dollars (\$40, 0000.00) per year. Upon motion by Commissioner Watkins and second by Commissioner Yamin the resolution was unanimously adopted.

RESOLUTION 1431 Housing Authority of the City of Danbury's Board of Commissioners authorizes the Executive Director to exercise the 2nd (2nd) year option to extend the contract for tree trimming, removal, disposal and other related services with Budget Tree & Stump Removal, LLC in the amount not to exceed eighteen thousand dollars (\$18,000.00). Upon motion by Commissioner Yamin and second by Commissioner Watkins the resolution was unanimously adopted.

RESOLUTION 1432 the Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to execute a contract with BRD Builders LLC in an amount not to exceed \$328,240.00 to undertake the "**Emergency Stair Improvements for the Danbury Housing Authority – Eden Drive**". Upon motion by Commissioner Yamin and second by Commissioner Watkins the resolution was unanimously adopted.

RESOLUTION 1433 the Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director (or designee) to implement a Smoke-Free Housing policy for its federally subsidized and State-financed housing programs. Upon motion by Commissioner Watkins and second by Commissioner Yamin the resolution was unanimously adopted.

RESOLUTION 1434 the Board of Commissioners of the HACD hereby authorizes the Executive Director or the Chief Financial Officer to submit the unaudited quarterly financial statements for the quarter ended 03/31/18 to CHFA. Upon motion by Commissioner Watkins and second by Commissioner Yamin the resolution was unanimously adopted.

CHAIRMAN'S REPORT: Thank everyone for coming out to the BOC meeting, board, staff and residents

NEW BUSINESS: NONE

ADJOURNMENT: The HACD Meeting was adjourned by 6:38 pm upon motion by Commissioner Yamin, seconded by Commissioner Watkins.



THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, VICE CHAIRMAN
STANLEY WATKINS, TREASURER
ROSE MORRISON, COMMISSIONER
PAUL ESTEFAN, COMMISSIONER

MARY C. SISTRUNK, EXECUTIVE DIRECTOR

MINUTES

BOARD OF COMMISSIONERS

REGULAR MEETING

MAY 17, 2018

COMMISSIONERS PRESENT:

Domenico Chieffalo
Ray Yamin
Stan Watkins

STAFF PRESENT:

Carolyn Sistrunk
Jackie Elam
Jeffrey Pagelson
Jennifer DaSilva
Jessie Castro
Kevin Barry
Dionne Carr
Kim Nolan
Amy Anderson

ATTENDEES:

Sherry & Dennis Dawid
John Wildman
Dwayne Locke
Lyda Piskura
Mary Miller
Patricia Walker
Kathleen Smith
Betty Baez
Rita Ward
Pat Lu
Michelle Clare

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the DHA CORP was held on May 17, 2018 at 5:30 pm, at Glen Apt. 25 Memorial Dr. Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. Upon motion by Commissioner Yamin and second by Commissioner Watkins, the meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-MAY 2018 REGULAR MEETING: The minutes of May 2018 Regular Meeting was unanimously approved upon motion by Commissioner Yamin and verbally second by Commissioner Watkins.

RESIDENT COUNCIL REPORT: Annual Meeting schedule for November 26, 2018.

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM: Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

MARCH, 2018 FINANCIAL REPORTS: All Reports reviewed by Jeffrey Pagelson Chief Financial Officer

RESOLUTION 218 that the Board of Commissioners of the DHA CORP hereby authorizes the Executive Director to enter into a joinder contract with Novogradac & Company LLP in a total amount not-to-exceed (NTE) nine thousand two hundred fifty dollars (\$9,250.00). Upon motion by Commissioner Yamin and second by Commissioner Watkins the resolution was unanimously adopted.

CHAIRMAN'S REPORT: NONE

NEW BUSINESS: NONE

ADJOURNMENT: The DHA CORP Meeting was adjourned by 6:43 pm upon motion by Commissioner Yamin, seconded by Commissioner Watkins.



THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, VICE CHAIRMAN
STANLEY WATKINS, TREASURER
ROSE MORRISON, COMMISSIONER
PAUL ESTEFAN, COMMISSIONER

MARY C. SISTRUNK, EXECUTIVE DIRECTOR

MINUTES

BOARD OF COMMISSIONERS

REGULAR MEETING

MAY 17, 2018

COMMISSIONERS PRESENT:

Domenico Chieffalo
Ray Yamin
Stan Watkins

STAFF PRESENT:

Carolyn Sistrunk
Jackie Elam
Jeffrey Pagelson
Jennifer DaSilva
Jessie Castro
Kevin Barry
Dionne Carr
Kim Nolan
Amy Anderson

ATTENDEES:

Sherry & Dennis Dawid
John Wildman
Dwayne Locke
Lyda Piskura
Mary Miller
Patricia Walker
Kathleen Smith
Betty Baez
Rita Ward
Pat Lu
Michelle Clare

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the HACD CORP was held on May 17, 2018 at 5:30 pm, at Glen Apt. 25 Memorial Dr. Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. Upon motion by Commissioner Yamin and second by Commissioner Watkins, the meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-MAY 2018 REGULAR MEETING: The minutes of May 2018 Regular Meeting was unanimously approved upon motion by Commissioner Yamin and verbally second by Commissioner Watkins.

RESIDENT COUNCIL REPORT: NONE

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM: Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

MARCH, 2018 FINANCIAL REPORTS: All Reports reviewed by Jeffrey Pagelson Chief Financial Officer

RESOLUTION 276 that the Board of Commissioners of the HACD CORP hereby authorizes the Executive Director to enter into a joinder contract with Novogradac & Company LLP in a total amount not-to-exceed (NTE) six thousand nine hundred dollars (\$6,900.00). Upon motion by Commissioner Yamin and second by Commissioner Watkins the resolution was unanimously adopted.

RESOLUTION 277 HACD CORP's Board of Commissioners authorizes the Executive Director to exercise the second (2nd) year option to extend the contract for tree trimming, removal, disposal and other related services with Budget Tree & Stump Removal, LLC in the amount not to exceed five hundred dollars (\$500.00). Upon motion by Commissioner Watkins and second by Commissioner Yamin the resolution was unanimously adopted.

CHAIRMAN'S REPORT: NONE

NEW BUSINESS: NONE

ADJOURNMENT: The HACD CORP Meeting was adjourned by 6:50 pm upon motion by Commissioner Yamin, seconded by Commissioner Watkins.