



THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, VICE CHAIRMAN
STANLEY WATKINS, TREASURER
JAMES ZEH, COMMISSIONER
PAUL ESTEFAN, COMMISSIONER

M. CAROLYN SISTRUNK, EXECUTIVE DIRECTOR

MINUTES

BOARD OF COMMISSIONERS

REGULAR MEETING

JULY 16, 2015

COMMISSIONERS PRESENT:

Domenico Chieffalo
Raymond Yamin
Paul Estefan

STAFF PRESENT:

Mary C. Sistrunk
Jackie Elam
Michael Dapolite
Jennifer Delaney
Devin Marra
Dionne Carr
Kim Nolan (General Council)

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the Housing Authority of the City of Danbury was held on Thursday, July 16, 2015 at 5:30 pm, at Laurel Garden 385 Main Street, Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. Upon motion by Commissioner Yamin and second by Commissioner Estefan, the HACD Meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-JULY 2015 REGULAR MEETING: The minutes of July 2015 Regular Meeting were unanimously approved, upon motion by Commissioner Estefan and second by Commissioner Yamin.

RESIDENT COUNCIL REPORT: NONE

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER: Public Housing Report reviewed by Michael Dapolite-Asset Manager, HCV Housing Report reviewed by Jackie Elam-Chief Operating Officer.

MAY, 2015 FINANCIALS, PHAS INDICATOR REPORTS & CHECK REGISTER: Financials, PHAS Indicator & Check Register reviewed by Mary C. Sistrunk Executive Director.

RESOLUTION 1255 Housing Authority of the City of Danbury Board of Commissioners authorizes the Executive Director to submit the Annual Progress Report to the U.S. Department of Housing & Urban

Development for Shelter Plus Care Grant CT0003L1E051306, for the reporting year May 1, 2014 through April 30, 2015. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

RESOLUTION 1256 Housing Authority of the City of Danbury Board of Commissioners authorizes the Executive Director to execute a contract for cleaning services with Keeclean Management Inc. in an amount not-to-exceed twenty one thousand three hundred thirty two dollars and four cents (\$21,332.04) for a one (1) year term, with the option to extend for four (4) additional one (1) year terms. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

RESOLUTION 1257 Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director execute an amended Memorandum of Agreement with the State of Connecticut Department of Mental Health and Addition Services for the allocation and maintenance of 20 units for its Transitional Housing Program, increasing the original amount by \$32,000 for a total contract amount of \$64,000, covering the period July 1, 2015 through June 30, 2017. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

RESOLUTION 1258 the Board of Commissioners for the HACD Corp. authorizes the Executive Director to submit to the State of Connecticut Department of Housing Resident Services Coordinator Program Management Plan and to receive the \$22,514 award to fund the Resident Services Coordinator Program. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

RESOLUTION 1259 the Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to implement the concept of establishing an agency-wide four-day work week. Upon motion by Commissioner Chieffalo and second by Commissioner Estefan the resolution was unanimously adopted.

CHAIRMAN'S REPORT: NONE

NEW BUSINESS: NONE

ADJOURNMENT: The HACD Meeting was adjourned by 6:11 pm upon motion by Commissioner Estefan, seconded by Commissioner Yamin.



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Kim Nolan (General Council)

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the DHA CORP was held on Thursday, July 16, 2015 at 5:30 pm, at Laurel Garden 385 Main Street, Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and/or comments. . Upon motion by Commissioner Yamin and second by Commissioner Estefan, the DHA CORP Meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-JULY 2015 REGULAR MEETING: The minutes of July 2015 Regular Meeting were unanimously approved, upon motion by Commissioner Estefan and second by Commissioner Yamin.

RESIDENT COUNCIL REPORT: NONE

AUTHORITY MANAGEMENT REPORT PUBLIC HOUSING & HOUSING CHOICE VOUCHER: Public Housing Report reviewed by Michael Dapolite-Asset Manager, HCV Housing Report reviewed by Jackie Elam-Chief Operating Officer.

MAY, 2015 FINANCIALS: Financials reviewed by Mary C. Sistrunk Executive Director.

CHAIRMAN'S REPORT: NONE

NEW BUSINESS: NONE

ADJOURNMENT: The DHA CORP Meeting was adjourned by 6:14 pm upon motion by Commissioner Estefan, seconded by Commissioner Yamin.



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PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-JULY 2015 REGULAR MEETING: The minutes of July 2015 Regular Meeting were unanimously approved, upon motion by Commissioner Estefan and second by Commissioner Yamin.

RESIDENT COUNCIL REPORT: NONE

AUTHORITY MANAGEMENT REPORT PUBLIC HOUSING & HOUSING CHOICE VOUCHER: Public Housing Report reviewed by Michael Dapolite-Asset Manager, HCV Housing Report reviewed by Jackie Elam-Chief Operating Officer.

MAY, 2015 FINANCIALS: Financials reviewed by Mary C. Sistrunk Executive Director.

CHAIRMAN'S REPORT: NONE

NEW BUSINESS: NONE

ADJOURNMENT: The HACD CORP Meeting was adjourned by 6:16 pm upon motion by Commissioner Estefan, seconded by Commissioner Yamin.