



THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, VICE CHAIRMAN
STANLEY WATKINS, TREASURER
ROSE MORRISON, COMMISSIONER
PAUL ESTEFAN, COMMISSIONER

MARY C. SISTRUNK, EXECUTIVE DIRECTOR

MINUTES

BOARD OF COMMISSIONERS

REGULAR MEETING

JULY 20, 2017

COMMISSIONERS PRESENT:

Dom Chieffalo
Raymond Yamin
Paul Estefan
Stan Watkins

STAFF PRESENT:

Mary C. Sistrunk
Kathy Quallen
Jackie Elam
Jennifer DaSilva
Dionne Carr
Kim Nolan

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the HACD was held on July 20, 2017 at 5:30 pm, at Laurel Garden 385 Main Street Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. Upon motion by Commissioner Watkins and second by Commissioner Estefan, the meeting was called to order.

PUBLIC COMMENTS: None

APPROVAL OF MINUTES-JULY 2017 REGULAR MEETING: The minutes of July, 2017 Regular Meeting was unanimously approved upon motion by Commissioner Estefan and second by Commissioner Watkins.

RESIDENT COUNCIL REPORT: NONE

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM: Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

MAY, 2017 FINANCIAL, PHAS & CHECK REGISTER REPORTS: Financials, PHAS and Check Registered Reports reviewed by Kathleen Quallen Chief Financial Officer

RESOLUTION 1385 the Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to amend the Vehicle Use Policy. Upon motion by Commissioner Watkins and second by Commissioner Yamin the resolution was unanimously adopted

RESOLUTION 1386 the Board of Commissioners for the Housing Authority of City of Danbury authorizes the Executive Director to execute a contract with Stewart Mechanical Services, Inc. in an amount not to exceed \$ 385,950 to undertake the Boiler Replacement at **Wooster Manor Project**. Upon motion by Commissioner Estefan and second by Commissioner Watkins the resolution was unanimously adopted

RESOLUTION 1387 the Board of Commissioners of Housing Authority of the City of Danbury authorize the Executive Director to submit the Annual Progress Report to the U.S. Department of Housing & Urban Development for Shelter Plus Care Grant CT0003L1E051508, for the reporting year May 1, 2016 through April 30, 2017. Upon motion by Commissioner Yamin and second by Commissioner Watkins the resolution was unanimously adopted

RESOLUTION 1388 the Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to submit to the State of Connecticut Department of Housing Resident Services Coordinator Program Management Plan and not to exceed in the amount of \$21,360.00 award to fund the Resident Services Coordinator Program. Upon motion by Commissioner Yamin and second by Commissioner Watkins the resolution was unanimously adopted

RESOLUTION 1389 the Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to implement the Violence Against Women Act Emergency Transfer Plan effective June 14, 2017. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted

RESOLUTION 1390 the Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to submit the Annual Report of its Transitional Living Program to the State of Connecticut Department of Housing for the reporting period of July 1, 2016 through June 30, 2017. Upon motion by Commissioner Watkins and second by Commissioner Estefan the resolution was unanimously adopted

RESOLUTION 1391 the Housing Authority of the City of Danbury's Board of Commissioners authorizes the Executive Director to execute and submit all documents necessary to renew the Section 8 Housing Assistance Payments Contract between the Danbury Towers and HUD. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted

CHAIRMAN'S REPORT: NONE

NEW BUSINESS: NONE

ADJOURNMENT: The HACD Meeting was adjourned by 6:01 pm upon motion by Commissioner Estefan, seconded by Commissioner Watkins.



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Kim Nolan

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the DHA CORP was held on July 20, 2017 at 5:30 pm, at Laurel Garden 385 Main Street Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. Upon motion by Commissioner Estefan and second by Commissioner Watkins, the meeting was call to order.

PUBLIC COMMENTS: None

APPROVAL OF MINUTES-JULY 2017 REGULAR MEETING: The minutes of July, 2017 Regular Meeting was unanimously approved upon motion by Commissioner Estefan and second by Commissioner Watkins.

RESIDENT COUNCIL REPORT: NONE

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM: Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

MAY, 2017 FINANCIAL: Financials Reports reviewed by Kathleen Quallen Chief Financial Officer

CHAIRMAN'S REPORT: NONE

NEW BUSINESS: NONE

ADJOURNMENT: The DHA CORP Meeting was adjourned by 6:07 pm upon motion by Commissioner Watkins, seconded by Commissioner Estefan.



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PUBLIC COMMENTS: None

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RESIDENT COUNCIL REPORT: NONE

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM: Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

MAY, 2017 FINANCIAL: Financials Reports reviewed by Kathleen Quallen Chief Financial Officer

RESOLUTION 263 the Board of Commissioners for the HADC CORP authorizes the Executive Director to Implement the Violence Against Women Act Emergency Transfer Plan effective June 14, 2017. Upon motion by Commissioner Estefan and second by Commissioner Watkins the resolution was unanimously adopted

CHAIRMAN'S REPORT: NONE

NEW BUSINESS: NONE

ADJOURNMENT: The HADC CORP Meeting was adjourned by 6:15 pm upon motion by Commissioner Watkins, seconded by Commissioner Estefan.