



THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, VICE CHAIRMAN
STANLEY WATKINS, TREASURER
ROSE MORRISON, COMMISSIONER
PAUL ESTEFAN, COMMISSIONER

MARY C. SISTRUNK, EXECUTIVE DIRECTOR

MINUTES

BOARD OF COMMISSIONERS

REGULAR MEETING

JUNE 16, 2016

COMMISSIONERS PRESENT:

Domenico Chieffalo
Raymond Yamin
Stan Watkins
Rose Morrison

STAFF PRESENT:

Mary C. Sistrunk
Jackie Elam
Kathy Quallen
Kevin Barry
Jennifer Delaney
Michael Dapolite
Devin Marra
Dionne Carr
Estela Francis
Kim Nolan

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the Housing authority of the City of Danbury was held on Thursday, June 16, 2016 at 5:30 pm, at Crosby Manor 84 W. Wooster St. Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. Upon motion by Commissioner Watkins and second by Commissioner Chieffalo, the meeting was call to order.

PUBLIC COMMENTS: None

APPROVAL OF MINUTES-NOVEMBER 2015 REGULAR MEETING: The minutes of June, 2016 Regular Meeting were unanimously approved upon motion by Commissioner Watkins and second by Commissioner Chieffalo.

RESIDENT COUNCIL REPORT: None

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM: Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

OCTOBER, 2015 FINANCIALS, PHAS INDICATORS, CHECK REGISTER: Financials, PHAS Indicator and

RESOLUTION 1322 the Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to utilize a joinder contract with Northwest Hills Automotive in the amount of thirty six thousand twenty dollars and twenty five cents (\$36,020.25). Upon motion by Commissioner Watkins and second by Commissioner Yamin the resolution was unanimously adopted.

RESOLUTION 1323 the Housing Authority of the City of Danbury's Board of Commissioners authorizes the Executive Director to exercise the first (1st) year option to extend the contract for tree trimming, removal, disposal and other related services with Budget Tree & Stump Removal, LLC in the amount not to exceed eighteen thousand dollars (\$18,000.00). Upon motion by Commissioner Watkins and second by Commissioner Yamin the resolution was unanimously adopted.

RESOLUTION 1324 the Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to adopt and implement a new Flat Rent structure according to the proposed schedule to become effective July 1, 2016. Upon motion by Commissioner Yamin and second by Commissioner Watkins the resolution was unanimously adopted.

Unit Size	Current Flat Rent	2014 FMR	80% FMR/New Flat Rent*	Difference	% difference
0	\$817	\$1,121	\$897	\$80	10%
1	\$932	\$1,393	\$1,115	\$183	20%
2	\$1,260	\$1,775	\$1,420	\$160	13%
3	\$1,572	\$2,224	\$1,780	\$208	13%
4	\$1,988	\$2,884	\$2,308	\$320	16%

** Flat Rents for Scattered Site units shall be the New Flat Rent amount minus Utility Allowance*

RESOLUTION 1325 the Housing Authority of the City of Danbury's Board of Commissioners authorizes the Executive Director to exercise the first (1st) year option to extend the contract for pest control services with Amtech Personalized Pest Management in the amount not to exceed fourteen thousand five hundred dollars (\$14,500.00). Upon motion by Commissioner Yamin and second by Commissioner Watkins the resolution was unanimously adopted.

CHAIRMAN'S REPORT: NONE

NEW BUSINESS: NONE

ADJOURNMENT: The HACD Meeting was adjourned by 5:50 pm upon motion by Commissioner Watkins, seconded by Commissioner Yamin.



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CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the DHA CORP was held on Thursday, June 16, 2016 at 5:30 pm, at Crosby Manor 84 W. Wooster St. Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. Upon motion by Commissioner Watkins and second by Commissioner Yamin, the meeting was call to order.

PUBLIC COMMENTS: None

APPROVAL OF MINUTES-NOVEMBER 2015 REGULAR MEETING: The minutes of June, 2016 Regular Meeting were unanimously approved upon motion by Commissioner Watkins and second by Commissioner Yamin.

RESIDENT COUNCIL REPORT: None

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM: Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

OCTOBER, 2015 FINANCIALS, PHAS INDICATORS, CHECK REGISTER: Financials, PHAS Indicator and



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PUBLIC COMMENTS: None

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RESIDENT COUNCIL REPORT: None

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OCTOBER, 2015 FINANCIALS, PHAS INDICATORS, CHECK REGISTER: Financials, PHAS Indicator and

RESOLUTIONS: NONE

CHAIRMAN'S REPORT: NONE

NEW BUSINESS: NONE

ADJOURNMENT: The DHA CORP Meeting was adjourned by 5:52 pm upon motion by Commissioner Yamin, seconded by Commissioner Watkins.