



## THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN  
RAYMOND YAMIN, VICE CHAIRMAN  
STANLEY WATKINS, TREASURER  
ROSE MORRISON, COMMISSIONER  
PAUL ESTEFAN, COMMISSIONER

MARY C. SISTRUNK, EXECUTIVE DIRECTOR

### MINUTES

#### BOARD OF COMMISSIONERS

#### REGULAR MEETING

OCTOBER 20, 2016

#### COMMISSIONERS PRESENT:

Domenico Chieffalo  
Raymond Yamin  
Paul Estefan

#### STAFF PRESENT:

Kathy Quallen  
Jennifer Delaney  
Devin Marra  
Michael Dapolite  
Kevin Barry  
Dionne Carr  
Kim Nolan

**CALL TO ORDER:** The Regular Meeting of the Board of Commissioners for the Housing Authority of the City of Danbury was held on October 20, 2016 at 5:30 pm, at 2 Mill Ridge Road Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. Upon motion by Commissioner Estefan and second by Commissioner Yamin, the meeting was call to order.

**PUBLIC COMMENTS:** NONE

**APPROVAL OF MINUTES-OCTOBER 2016 REGULAR MEETING:** The minutes of October, 2016 Regular Meeting were unanimously approved upon motion by Commissioner Estefan and second by Commissioner Yamin.

**RESIDENT COUNCIL REPORT:** NONE

#### **AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM:**

Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

**AUGUST, 2016 FINANCIALS, PHAS, CHECK REGISTER:** Financials, PHAS Indicator & Check Register Reports reviewed by Kathleen Quallen Chief Financial Officer

**RESOLUTION 1335** Housing Authority of the City of Danbury Board of Commissioners authorizes the Executive Director to execute a contract with a general contractor for the Renovations and Repairs for 58 Units with A. Secondino & Son, Inc. in an amount not-to-exceed five million eight hundred thirty seven thousand dollars (\$5,837,000.00). Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

**RESOLUTION 1345** the Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to exercise the fourth (4<sup>th</sup>) and final year option to extend the contract for Boiler Preventative Maintenance and Services awarded to Foley's Plumbing & Heating for the final year term in the amount not to exceed eighty five thousand dollars (\$85,000.00). Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

**RESOLUTION 1346** Housing Authority of the City of Danbury's Board of Commissioners authorizes the Executive Director to adopt and implement the proposed Utility Allowance Schedule for the Housing Choice Voucher Program, effective December 1, 2016. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

**RESOLUTION 1347** the Board of Commissioners for the HACD authorizes the Executive Director to contract with Anthem Insurance to provide a high deductible health insurance plan at an annual cost for current staff of \$458,613 for the period 12/1/16-11/30/17 and to contract with Anthem Insurance for dental insurance at an annual cost of \$38,915 for the period 12/1/16 through 11/30/17. Upon motion by Commissioner Yamin and second by Commissioner Estefan the resolution was unanimously adopted.

**RESOLUTION 1348** the Housing Authority of the City of Danbury Board of Commissioners authorizes the Executive Director to submit to the Connecticut Housing Finance Authority (CHFA) the HACD's 2017 Management Plans and Budgets for Section 8 Moderate Rehab (30 units). Upon motion by Commissioner Yamin and second by Commissioner Estefan the resolution was unanimously adopted.

**RESOLUTION 1349** the Housing Authority of the City of Danbury Board of Commissioners authorizes the Executive Director to submit to the Connecticut Housing Finance Authority (CHFA) the HACD's 2017 Management Plans and Budgets for Section 8 Substantial Rehab (25 units). Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

**RESOLUTION 1350** the Housing Authority of the City of Danbury Board of Commissioners authorizes the Executive Director to submit to the Connecticut Housing Finance Authority (CHFA) the HACD's 2017 Management Plans and Budgets for State Moderate Rental. Upon motion by Commissioner Estefan and second by Commissioner Yamin the resolution was unanimously adopted.

**RESOLUTION 1351** the Housing Authority of the City of Danbury Board of Commissioners authorizes the Executive Director to submit to the Connecticut Housing Finance Authority (CHFA) the HACD's 2017 Management Plans and Budgets for State Elderly. Upon motion by Commissioner Yamin and second by Commissioner Estefan the resolution was unanimously adopted.

**CHAIRMAN'S REPORT:** NONE

**NEW BUSINESS:** NONE

**ADJOURNMENT:** The HACD Meeting was adjourned by 6:10 pm upon motion by Commissioner Estefan, seconded by Commissioner Yamin.



## THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN  
RAYMOND YAMIN, VICE CHAIRMAN  
STANLEY WATKINS, TREASURER  
ROSE MORRISON, COMMISSIONER  
PAUL ESTEFAN, COMMISSIONER

MARY C. SISTRUNK, EXECUTIVE DIRECTOR

### MINUTES

#### BOARD OF COMMISSIONERS

#### REGULAR MEETING

OCTOBER 20, 2016

#### COMMISSIONERS PRESENT:

Domenico Chieffalo  
Raymond Yamin  
Paul Estefan

#### STAFF PRESENT:

Kathy Quallen  
Jennifer Delaney  
Devin Marra  
Michael Dapolite  
Kevin Barry  
Dionne Carr  
Kim Nolan

**CALL TO ORDER:** The Regular Meeting of the Board of Commissioners for the DHA CORP was held on October 20, 2016 at 5:30 pm, at 2 Mill Ridge Road Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. Upon motion by Commissioner Yamin and second by Commissioner Estefan, the meeting was call to order.

**PUBLIC COMMENTS:** NONE

**APPROVAL OF MINUTES-OCTOBER 2016 REGULAR MEETING:** The minutes of October, 2016 Regular Meeting were unanimously approved upon motion by Commissioner Estefan and second by Commissioner Yamin.

**RESIDENT COUNCIL REPORT:** NONE

#### **AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM:**

Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

**AUGUST, 2016 FINANCIALS, PHAS, CHECK REGISTER:** Financials, PHAS Indicator & Check Register Reports reviewed by Kathleen Quallen Chief Financial Officer

**RESOLUTIONS:** NONE

**CHAIRMAN'S REPORT:** NONE

**NEW BUSINESS:** NONE

**ADJOURNMENT:** The DHA CORP Meeting was adjourned by 6:13 pm upon motion by Commissioner Estefan, seconded by Commissioner Yamin.



## THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN  
RAYMOND YAMIN, VICE CHAIRMAN  
STANLEY WATKINS, TREASURER  
ROSE MORRISON, COMMISSIONER  
PAUL ESTEFAN, COMMISSIONER

MARY C. SISTRUNK, EXECUTIVE DIRECTOR

### MINUTES

#### BOARD OF COMMISSIONERS

#### REGULAR MEETING

OCTOBER 20, 2016

#### COMMISSIONERS PRESENT:

Domenico Chieffalo  
Raymond Yamin  
Paul Estefan

#### STAFF PRESENT:

Kathy Quallen  
Jennifer Delaney  
Devin Marra  
Michael Dapolite  
Kevin Barry  
Dionne Carr  
Kim Nolan

**CALL TO ORDER:** The Regular Meeting of the Board of Commissioners for the HACD CORP was held on October 20, 2016 at 5:30 pm, at 2 Mill Ridge Road Danbury, CT. Please contact Carolyn Sistrunk at (203) 743-8822 with any questions and / or comments. Upon motion by Commissioner Yamin and second by Commissioner Estefan, the meeting was call to order.

**PUBLIC COMMENTS:** NONE

**APPROVAL OF MINUTES-OCTOBER 2016 REGULAR MEETING:** The minutes of October, 2016 Regular Meeting were unanimously approved upon motion by Commissioner Yamin and second by Commissioner Estefan.

**RESIDENT COUNCIL REPORT:** NONE

#### **AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM:**

Public Housing reviewed by Michael Dapolite-Asset Manager, HCV Housing reviewed by Jackie Elam-Chief Operating Officer

**AUGUST, 2016 FINANCIALS, PHAS, CHECK REGISTER:** Financials, PHAS Indicator & Check Register Reports reviewed by Kathleen Quallen Chief Financial Officer

**RESOLUTIONS:** NONE

**CHAIRMAN'S REPORT:** NONE

**NEW BUSINESS:** NONE

**ADJOURNMENT:** The HACD CORP Meeting was adjourned by 6:16 pm upon motion by Commissioner Yamin, seconded by Commissioner Estefan.